

# How to Book a Reservation On-line

- Before an owner can book a reservation they must be current on their Maintenance Fees.

Once the owner logs into their account they will be directed to the “Accounts Home” page. The owner will then select the account that they would like to book the reservation for by clicking the account #.

Accounts Home

Select An Account To Review From The List Below.

You may select one of the accounts below to update address/phone/e-mail information and/or make a payment.  
An "\*" next to a Property Name indicates the property is not set up for on-line reservations; Please check back periodically.

Property	Account #	Frequency	Room #	Room Type	Season	Week #	Balance
Desert Vacation Villa	Z77777	Annual		Palm	SWING		\$0.00

If all your accounts are not showing here, or for further information, please call 866-469-8222.

On the next screen the owner will click on the “Make Reservation” link located in the “Interval Information” box.

Account Information

Account #: Z77777 Property: Desert Vacation Villas

Your Information	Interval Information	Account Balance
<b>Name:</b> JARED NORTON <b>Address:</b> 23041 AVENIDA DE LA CARLOTA LAGUNA HILLS CA 92653 <b>Phone 1:</b> 9495872299 <b>Phone 2:</b> <b>E-mail:</b> jared.norton@viresorts.com <a href="#">Change</a>	<b>Type:</b> Interval <b>Frequency:</b> Annual <b>Season:</b> SWING <b>Room Type:</b> Palm <b>Room Number:</b> <b>Week Number:</b> <a href="#">Make Reservation</a>	<b>Balance:</b> 0.00 <b>Current:</b> 0.00 <b>Last Payment Date:</b> <b>Last Payment Amt:</b> 0.00 <a href="#">Make Payment</a>

Current Reservations

Res #	Use	Year	Arrival	Nights	Room	Type	Guest	Type	Source	Status
No Current Reservations For This Account										

Next the owner will need to verify their address is correct in the “Your Information” box by selecting the box on the bottom of the page and then click the “Continue to Reservations Options” link.

Account Information

Account #: Z77777 Property: Desert Vacation Villas

Your Information	Interval Information	Account Balance
<b>Name:</b> JARED NORTON <b>Address:</b> 23041 AVENIDA DE LA CARLOTA LAGUNA HILLS CA 92653 <b>Phone 1:</b> 9495872299 <b>Phone 2:</b> <b>E-mail:</b> jared.norton@viresorts.com <a href="#">Change</a>	<b>Type:</b> Interval <b>Frequency:</b> Annual <b>Season:</b> SWING <b>Room Type:</b> Palm <b>Room Number:</b> <b>Week Number:</b> <a href="#">Make Reservation</a>	<b>Balance:</b> 0.00 <b>Current:</b> 0.00 <b>Last Payment Date:</b> <b>Last Payment Amt:</b> 0.00 <a href="#">Make Payment</a>

Current Reservations

Res #	Use	Year	Arrival	Nights	Room	Type	Guest	Type	Source	Status
No Current Reservations For This Account										

Please verify your address and phone numbers in the 'Your Information' box above.

I verify the address and phone information above is correct.

[Continue to Reservations Options](#) [Change Address](#)

# How to Book a Reservation On-line

At the bottom of the page the “Make a Reservation” box will appear. The owner will then select the room type that they are requesting.

**Make A Reservation**

<b>Room Type: (*Required)</b>	<b>Use Year:</b>	<b>Arrival Day:</b>	<b>OR - Arrival Date:</b>
<input checked="" type="checkbox"/> Palm	<input type="radio"/> 2011	<input checked="" type="checkbox"/> Friday	<input type="text" value="mm-dd-yy"/>
	<input type="radio"/> 2012		<b>Nights:</b>
	<input type="radio"/> 2013		<input type="text" value="7"/>
	<a href="#">See Available Weeks</a>		<a href="#">Submit Request</a>

\*Online reservations may only be requested for full-week stays within your owned season and room type.  
If you would like to cancel or change your reservation, request a Split Unit, Split Week or an Upgrade, please call 866-469-8222.

Next the owner has two options when looking for availability:

- 1) The owner can pick the “Use Year” and the “Arrival Day” to view all the available dates for the year they are requesting then click on “See Available Weeks”.

**Use Year: Arrival Day:**

<input type="radio"/> 2011	<input checked="" type="checkbox"/> Friday
<input type="radio"/> 2012	
<input type="radio"/> 2013	

[See Available Weeks](#)

- 2) The owner can choose the arrival date in the form of mm-dd-yy and click on “Submit Request”.

**Arrival Date:**

<input type="text" value="mm-dd-yy"/>
<b>Nights:</b>
<input type="text" value="7"/>

[Submit Request](#)

## 1) Available Weeks

Select the “Use Year” then select the “Arrival Day”. The system will automatically default to the arrival date that is on the owners account then select “See Available Weeks” tab.

**Make A Reservation**

<b>Room Type: (*Required)</b>	<b>Use Year:</b>	<b>Arrival Day:</b>	<b>OR - Arrival Date:</b>
<input checked="" type="checkbox"/> Palm	<input checked="" type="radio"/> 2011	<input checked="" type="checkbox"/> Friday	<input type="text" value="mm-dd-yy"/>
	<input type="radio"/> 2012		<b>Nights:</b>
	<input type="radio"/> 2013		<input type="text" value="7"/>
	<a href="#">See Available Weeks</a>		<a href="#">Submit Request</a>

\*Online reservations may only be requested for full-week stays within your owned season and room type.  
If you would like to cancel or change your reservation, request a Split Unit, Split Week or an Upgrade, please call 866-469-8222.

# How to Book a Reservation On-line

On the next page it will show a calendar, the week numbers that are in purple are available. See the key at the top of the page.

= Not Available  = Pre-Payment Required. Call 866-469-8222 to make your reservation.  = Outside Booking Window

The owner will select the week that they wish to book by clicking on the purple week number.

Year: 2011  
Friday To Friday  
Room Type: Palm

Wk #	Arrival	Depart	Wk #	Arrival	Depart	Wk #	Arrival	Depart	Wk #	Arrival	Depart
01	01-07-11	01-14-11	05	02-04-11	02-11-11	09	03-04-11	03-11-11	13	04-01-11	04-08-11
02	01-14-11	01-21-11	06	02-11-11	02-18-11	10	03-11-11	03-18-11	14	04-08-11	04-15-11
03	01-21-11	01-28-11	07	02-18-11	02-25-11	11	03-18-11	03-25-11	15	04-15-11	04-22-11
04	01-28-11	02-04-11	08	02-25-11	03-04-11	12	03-25-11	04-01-11	16	04-22-11	04-29-11
17	04-29-11	05-06-11	21	05-27-11	06-03-11	25	06-24-11	07-01-11	29	07-22-11	07-29-11
18	05-06-11	05-13-11	22	06-03-11	06-10-11	26	07-01-11	07-08-11	30	07-29-11	08-05-11
19	05-13-11	05-20-11	23	06-10-11	06-17-11	27	07-08-11	07-15-11	31	08-05-11	08-12-11
20	05-20-11	05-27-11	24	06-17-11	06-24-11	28	07-15-11	07-22-11	32	08-12-11	08-19-11
33	08-19-11	08-26-11	37	09-16-11	09-23-11	41	10-14-11	10-21-11	45	11-11-11	11-18-11
34	08-26-11	09-02-11	38	09-23-11	09-30-11	42	10-21-11	10-28-11	46	11-18-11	11-25-11
35	09-02-11	09-09-11	39	09-30-11	10-07-11	43	10-28-11	11-04-11	47	11-25-11	12-02-11
36	09-09-11	09-16-11	40	10-07-11	10-14-11	44	11-04-11	11-11-11	48	12-02-11	12-09-11
49	12-09-11	12-16-11									
50	12-16-11	12-23-11									
51	12-23-11	12-30-11									
52	12-30-11	01-06-12									

2). The owner can select the actual check in date that they want to book their week for and select "Submit Request".

**Make A Reservation**

Room Type: (Required)  Palm    Use Year:  2011     Friday     2012     2013

Arrival Day: - OF - Arrival Date:     Nights:

[See Available Weeks](#)    [Submit Request](#)

\*Online reservations may only be requested for full-week stays within your owned season and room type. If you would like to cancel or change your reservation, request a Split Unit, Split Week or an Upgrade, please call 866-469-8222.

On the next screen, the owner will verify that the information is correct. The reservation is **NOT** confirmed until the owner clicks on the "Submit" button. They only have 2 minutes to book the reservation.

Reservation Details

Resort Name: Desert Vacation Villas  
 Account: 277777  
 Week Number: 48  
 Arrival Date: 12-02-11  
 Number of Nights: 7  
 Departure Date: 12-09-11  
 Room Type: Palm  
 Maximum Occupancy: 6

Please make sure all information above is correct before clicking the Submit button.

This reservation will NOT be confirmed until you click the "Submit" button below.

This request will expire in: 1 minutes and 51 seconds

Cancel This Request    Submit

# How to Book a Reservation On-line

On the next screen the owner will receive a confirmation of the week that they booked. The owner will also receive a confirmation email.

Thank you. Your reservation is now confirmed.  
 A confirmation will be e-mailed to: [jared.norton@vriresorts.com](mailto:jared.norton@vriresorts.com)


**Reservation Details**

**Confirmation Number:** 00684  
**Resort Name:** Desert Vacation Villas  
**Account:** Z7777  
**Week Number:** 47  
**Arrival Date:** 11-25-11  
**Number of Nights:** 7  
**Departure Date:** 12-02-11  
**Room Type:** Palm  
**Maximum Occupancy:** 6

If you need to cancel or make changes to this reservation please contact us at 866-469-8222.

If you want to deposit this week for exchange, click on the appropriate link below:





On the owners resort page it will show the new reservation that they confirmed in the “Current Reservations” box.

**Account Information**  
 Account #: Z77777 Property: Desert Vacation Villas

<b>Your Information</b> Name: JARED NORTON Address: 23041 AVENIDA DE LA CARLOTA LAGUNA HILLS CA 92653 Phone 1: 9495872299 Phone 2: 8002282968 E-mail: <a href="mailto:jared.norton@vriresorts.com">jared.norton@vriresorts.com</a> <a href="#">Change</a>	<b>Interval Information</b> Type: Interval Frequency: Annual Season: SWING Room Type: Palm Room Number: Week Number: <a href="#">Make Reservation</a>	<b>Account Balance</b> Balance: 0.00 Current: 0.00 Last Payment Date: Last Payment Amt: 0.00 <a href="#">Make Payment</a>
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**Current Reservations**

Res #	Use Year	Arrival	Nights	Room Type	Guest Type	Source	Status
80670	2011	12-02-11	7	Palm	Regular Time	REGULAR	Cancelled
80684	2011	11-25-11	7	Palm	Regular Time	REGULAR	Cancelled

If you would like to change or cancel your reservation, please call 866-469-8222.

## Problems when making a reservation

If the week is not available when using the arrival date window:

**Make A Reservation**

**Room Type: (\*Required)**  Palm     
 **Use Year:**  2011  2012  2013     
 **Arrival Day: - OR -**  Friday

**Arrival Date:**   
**Nights:**   
[See Available Weeks](#)      [Submit Request](#)

At this time, there is no availability for this request. Please try another request.  
 Or, for further information or assistance, call 866-869-8222.

# How to Book a Reservation On-line

If the owner is trying to make a reservation that is not in their season when using the arrival date window:

**Make A Reservation**

Room Type: (\*Required)  Palm    Use Year:  2011     2012     2013    Arrival Day:  Friday    - OR -    Arrival Date:

   Nights:

[See Available Weeks](#)    [Submit Request](#)

\*You are attempting to reserve a week that is not within your owned season. Please select a week within your owned season or, if you would like information regarding a season upgrade, please call 866-469-8222.

If the reservation is not confirmed after the 2 minutes they will have to select the “Try A New Request” button.

**Reservation Details**

Resort Name: Desert Vacation Villas  
Account: 277777  
Week Number: 48  
Arrival Date: 12-02-11  
Number of Nights: 7  
Departure Date: 12-09-11  
Room Type: Palm  
Maximum Occupancy: 6

**This Request Has Expired.**

[Try A New Request](#)

If the owner is trying to book a week when they already have a week for the year that are requesting a new window will pop up

\*Our records indicate that you already have confirmed a reservation for the year you are requesting.

[Back To Account](#)